

TCB Uniform RFP Q&A

October 1st, 2025

1. Imprint Requirements – Do all listed line items in the uniform kit require imprint/embroidery, or can a single item be provided for embroidery verification purposes?
 - a. A single item can be provided
2. Embroidery Sample Format – Will a virtual sew-out proof be acceptable for review, or is a physical sample with embroidery required?
 - a. A physical sample is required
3. Brand Specifications – Are there any brand-specific requirements for the apparel or accessories, or will equivalent quality items be acceptable?
 - a. Equivalent quality items will be acceptable, but we do seek high-quality, heavy-duty work wear for the purpose of daily outdoor use
4. Detailed Specifications/References – Could you kindly provide detailed specifications, reference images, or sample links for the uniform items to better align with your expectations?
 - a. We are hoping to see this be submitted with your application - we are looking for heavy-duty work wear along the lines of Carhartt, dickies, CAT, etc. workwear brands. An equivalent quality item is acceptable. The uniform kit requirements are also detailed in the RFP.
5. Logos for Samples – We will need vector files of the logos (e.g., .AI, .EPS, or high-resolution .PDF) to prepare the embroidery samples.
 - a. I have attached a program logo however any sample image will also suffice
6. How many uniforms will I be printing?
 - a. We are unsure but approximately half of our organizations have expressed interest in a streamlined process for ordering uniform kits.
7. What if prices increase this year for products?
 - a. We expect this to be offered at an annual fixed price with potential for a-la-carte additions which can be added to each groups invoice.
8. What kind of labor do ambassadors do?
 - a. Ambassadors are involved in Street cleaning, power washing, weeding and string trimming, tree care, Landcare, vacant lot maintenance
9. Some organizations have a 1 color logo, and some have multi colors. When submitting quote how should we price those differences?
 - a. The quote can be based on a single-color logo. Additional colors on logos can be added with additional pricing
10. Will each employee need all 12 items

- a. Yes, each employee would be getting all 12 items
- 11. When screening, there is a price difference based on how many items you are printing, colors etc. Do we know how many pieces each organization will be ordering or is there a chance they place an order for two employees?
 - a. We would look for a standard rate for a kit regardless of the number of orders.
- 12. Will groups be placing orders all at the same time? Will organizations who have already ordered with us need new packages?
 - a. No, groups will order as needed and organizations can choose when within the year they will order a kit.
- 13. Just to confirm, there is a chance they have one new hire we would have to complete a kit for?
 - a. Yes
- 14. Does the TCB logo have to be printed in the multicolor format?
 - a. No, however you can quote as a one-color print or as the multi-color format.
- 15. How many uniforms would be needed in total for each group?
 - a. Crews range from 2 people to 50 people and we don't have an exact number for how many uniforms that we expect to be ordered. From a program wide survey we saw roughly half of our groups were interested in this service. Right now, we have 410 cleaning ambassadors in the program.
- 16. Can you provide me with more information about the cleaning ambassador program?
 - a. You can find additional program information at this link:
<https://www.phila.gov/programs/phl-taking-care-of-business/>
- 17. Are there any specific brands you have sourced in the past for work boots and thermals?
 - a. Thank you for reaching out! In terms of work boots and thermals, we are hoping durability be prioritized in the sourcing of these items. We have had other partner groups source these type of items from military supply stores (such as Lipman's Army and Navy in North Philadelphia).