

**PHL TAKING CARE OF BUSINESS SERVICE EXPANSION REQUEST  
QUESTIONS AND ANSWERS  
Tues, Oct 2<sup>nd</sup>, 2024**

- 1. What is the appropriate length of time for the cost proposal to cover?**
  - Cost proposal should cover a full twelve-month period. Contracts will be prorated to a November 1 start.
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- 2. What plans are in place to cover trash disposal from weekend and nighttime cleaning hours?**
  - Sanitation may be able to provide bag pick up on the weekends. Groups should contact their existing sanitation contacts to coordinate. Private hauling and dumpsters are also eligible costs for TCB groups.
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- 3. How often can powerwashing and weed management services be provided?**
  - Weeds should be kept under the program requirement of 5 inches in height. Organizations should use their best estimate of the needed frequency of weed cutting during the warm weather season to calculate the needed staff time to appropriately manage weeds.
  - Powerwashing can be utilized up to 3 times a year. Organizations should identify the specific blocks that need this service.
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- 4. What are the expected nighttime cleaning hours?**
  - Organizations should propose nighttime cleaning that will enable us to meet the TCB goal of keeping areas clean during the 7:30am to 9pm hours that most Philadelphians are out and about and experience and observe the conditions on the City's corridors. To achieve this goal, organizations may not need to clean until 9pm, it may be enough to add hours that cover the after school and evening rush hour times when litter accumulates. Conditions are different in different areas and organizations need to consider their own capacity to manage late afternoon-evening cleaning.
- 5. Is expanded cleaning on neighboring blocks eligible in this RFP?**
  - Yes, but groups should justify how these blocks contribute to litter conditions along their commercial corridors.
- 6. Are groups able to apply for areas that they did not list in their expansion survey.**
  - Yes
- 7. Are dumpsters eligible under the expansion?**
  - Yes
- 8. Is providing 7-day cleaning a requirement for a successful submission?**
  - No

**9. Are letters of support required for this RFP?**

- No

**10. When will award letters be issued?**

- Award letters will be issued in advance of November 1.

**11. Is tree mulching an eligible supplemental service?**

- Yes

**12. Are for-profit organizations eligible for this RFP?**

- No, this RFP is an opportunity for the non-profit organizations that are currently under contract to propose an expansion that would be implemented as an amendment to their current contract. You would need to work with the **organization that hired you to submit for the expansion.**

**13. If we receive funding and an updated amended contract that includes the new expanding cleaning, how long will that expansion last? Will it end at the end of June when the contract year ends?**

- The contract amendments will be for the term that ends June 30<sup>th</sup>, but we anticipate continuing the expanded cleaning activities as long as the work is being done effectively and subject to the City's budget.

**14. If an organization has already hired additional cleaners in anticipation of expanding, should current staffing be the baseline and the expansion budget only cover the additional staff we plan to hire later on?**

- No, the baseline for your budget showing the expansion costs should be your current contract budget and staffing. The budget you submit should reflect the full cost of the expansion, even if you have gotten started early.