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ADDENDUM – Q&A
Navy Yard Surveying & Subdivision RFP



April 24, 2024

Proposals are due **Thursday, May 9th at 4:00 PM** to dlanglely@pidcphila.com. Request receipt to ensure delivery.

- 1) **Does PIDC wish to have the selected consultant be responsible for submitting plans to the OPA for issuance of new addresses, prepare a written deed for the new subdivisions, record the deeds with the Department of Records, and/or finalize the addresses with OPA?**

Yes, PIDC wishes to have the selected consultant be responsible for taking the plans all the way through the approval process. The consultant may subcontract such services as required.

- 2) **Does PIDC wish to have a topographic survey of Parcel 7 and/or either of the KOZ parcels, or should the site survey be limited to that which is needed to develop the subdivision plans?**

Site survey will be limited to subdivision plans. Topographic surveys are not needed at this time.

- 3) **Regarding III.1.A
Will the client be providing the proposed dimensional layout of the 2 KOZ parcels?**

Yes, PIDC will provide the drawings and legal descriptions for Remainder Parcel 3, indicating current boundaries, and will work with the consultant to determine boundaries.

- 4) **Regarding III.2
We are looking for a little bit of clarification on this item. Is PIDC looking for an office task of compiling all of the existing and record information into one compiled plan, to depict and detail what elements are within Parcel 7 that are not otherwise subdivided? If not, can PIDC please clarify this request item?**

The plan should indicate the areas that have not otherwise been subdivided, creating the remainder parcel. The previously subdivided parcels do not need to be indicated on a separate plan.

- 5) **Regarding III.3
a. Will PIDC be providing the CAD files to be updated and edited?**

Yes, PIDC will provide the master CAD file. Updates will be made to this file.

- b. **Is PIDC only looking for updates to be made to just the parcel and title lines within the Navy Yard, or to also the existing conditions?**

Just the parcel and title lines. This is an internal document that PIDC retains for quick reference.

- c. **Is PIDC looking for the CAD files to be updated for the entirety of the Navy Yard, all parcels, or just Parcels 3 and 7 affected by other items of this RFP?**

The parcels are indicated on one Navy Yard CAD file, which is easily legible on 11" x 17" paper. In total there are 4-5 parcels that require updates.

d. Does PIDC have a CAD standard (layers, line types, plot styles, etc.) that should be maintained? Can this standard be provided?

The CAD file will be provided and the standard should be maintained for this project. The standard is unknown at this time.

e. As a part of this request, is PIDC requesting the placement, scale, and dimensions of the provided parcel and title lines be altered, edited, or corrected if errors are found? To what level of investigation and field survey effort should this task be taken?

Investigative work should be anticipated to be minimal. PIDC has historically maintained these records for internal purposes.

6) Are you able to send a cleaner, full scale PDF copy of the plan attached as Exhibit D?

A cleaner version can be provided to the selected consultant.

7) Will CAD files of pertinent plans would be provided if awarded the project?

Yes.